



METROPOLITAN CIVIL SERVICE COMMISSION

A G E N D A

August 11, 2015

8:30 a.m.

**Howard Office Building
Sonny West Room**

**700 2nd Avenue South and
Lindsley Avenue**

Nashville, Tennessee 37210

MEMBERS: William H. Farmer; R. Steve Corbitt; C. Michael Allen; D. Billye Sanders and Jo Ann North.

OTHER MEMBERS: Veronica T. Frazier, Director
Nicki Eke, Metro Legal Department Attorney

**(A) Approval of July 14, 2015 Civil Service
Minutes.**

Announcement of Appeals Process:
Metropolitan Code of Laws 2.68.030

**APPOINTMENTS
TERMINATIONS / PENSIONS
ELIGIBILITY REGISTER REPORT
HUMAN RESOURCE ITEMS**

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PG. 6**

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>ARTS COMMISSION</u>			
Tribble, Cecilia C. Olusola	Administrative Services Officer 1	New Hire	07/15/15
<u>CODES ADMINISTRATION</u>			
*Michael, Jonathan P.	Special Assistant to Director	Dept. Transfer / Transition – Civil Service	07/20/15
*Department Transfer from Law (Attorney 2, SR14) to Codes (Special Assistant to Director, SR13)			
<u>FINANCE</u>			
*Binkley, Julia R.	Application Tech 1	Voluntary Reduction In Grade	07/09/15
Lovison, Samuel R.	Finance Officer 2	New Hire	07/20/15
*Voluntary Reduction In Grade from Application Tech 2 (SR8) to Application Tech 1 (SR7)			
<u>HUMAN RESOURCES</u>			
*Taylor, Michael D.	Human Resources Manager	Department Transfer	07/06/15
*Department Transfer from Public Works to Human Resources			
<u>INFORMATION TECHNOLOGY SERVICE</u>			
Cottle, Joseph S.	Info Systems Oper Analyst 2	Promotion	7/18/15
Holland, Codey L.	Info Systems Oper Analyst 2	Promotion	7/18/15
Ingram, Angela K.	Info Systems Oper Analyst 2	Promotion	7/18/15
<u>PARKS</u>			
Craighead, Vickie D.	Facilities Manager	Promotion	07/17/15
Floyd, Thomas C.	Facilities Manager	Promotion	07/17/15
Magness, Lindsey L.	Facilities Manager	Promotion	07/17/15
Neloms, Stevon D.	Facilities Manager	Promotion	07/17/15
*Westmoreland, Jackie L.	Maintenance & Repair Worker 1	Transition - Civil Service	07/17/15
*Denton, Parrish L.	Maintenance & Repair Worker 2	Transition - Civil Service	07/17/15
*Hall, Kelly K.	Maintenance & Repair Worker 2	Transition - Civil Service	07/17/15
Taylor, Richard V.	Parks & Recreation Assistant Dir.	Promotion	07/17/15
*Transition to Civil Service from seasonal status			

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>POLICE</u>			
Corman, David B.	Police Captain	Promotion	07/01/15
*Crutcher, Adam D.	Police Officer 2	Class Change	06/19/15
Fox, Justin B.	Police Officer 2	Re-Employment	07/01/15
Petlewski, Eric R.	Police Officer 2	Re-Employment	07/01/15
Demeke, Yeshimebeat A.	Police Operations Assistant 1	New Hire	07/01/15
Lawrence, Lori L.	Police Operations Assistant 1	New Hire	07/01/15

*Class Change from Police Officer 1 to Police Officer 2

PUBLIC LIBRARY

Limniatis, Christiana	Library Associate 1	New Hire	07/05/15
Smethers, Paul E.	Library Associate 1	Promotion	07/19/15
Pegues, Conrad R.	Library Manager 1	New Hire	07/05/15
*Rhodes, April D.	Office Support Rep 3	Transition - Civil Service	07/05/15
Sain, Valerie P.	Office Support Rep 3	New Hire	07/19/15
Stephenson, Heather N.	Office Support Rep 3	Promotion	07/20/15
Yadlosky, Kyle M.	Office Support Rep 3	New Hire	07/19/15
^Williams, Amber M.	Program Coordinator	Transition - Civil Service	07/19/15
Stone, Rebecca J.	Program Supervisor	New Hire	07/19/15
Fann, Charles J.	Security Officer Coordinator	Promotion	07/05/15

*Transition to Civil Service (Office Support Rep 3) from Part Time status (Library Page)

^Transition to Civil Service from Grant Funded position

PUBLIC WORKS

Bessire, Frank A.	Equipment Operator 3	Promotion	07/20/15
Drake, Joshua K.	Equipment Operator 3	Promotion	07/20/15
Pionke, Wayne T.	Equipment Operator 3	New Hire	07/21/15
*Boddie, Charles J.	Human Resources Admin	Dept. Transfer / Class Change	07/06/15
Waller, Tyler S.	Maintenance & Repair Worker 1	Re-Hire	07/20/15
Mercer, Anthony M.	Sanitation Worker	New Hire	07/21/15

*Department Transfer from Water (Training Coordinator, SR13) to Public Works (HR Admin, SR13)

SHERIFF

Baker, James D.	Correctional Officer 1	New Hire	07/01/15
Blankenship, Zachary N.	Correctional Officer 1	New Hire	07/01/15
Buckner II, David A.	Correctional Officer 1	New Hire	07/01/15
Burton, James D.	Correctional Officer 1	New Hire	07/01/15
Comilla, Angeline M.	Correctional Officer 1	New Hire	07/01/15
Daniels, Brandi M.	Correctional Officer 1	New Hire	07/01/15
Davis, Jonathan M.	Correctional Officer 1	New Hire	07/01/15
Davis, Katie E.	Correctional Officer 1	New Hire	07/01/15

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
Douglas, Harriet Y.	Correctional Officer 1	New Hire	07/01/15
Dozier, Rashinda L.	Correctional Officer 1	New Hire	07/01/15
Ghulam, Danielle S.	Correctional Officer 1	New Hire	07/01/15
Gibbs, Patrick W.	Correctional Officer 1	New Hire	07/01/15
Graham, Delba Q.	Correctional Officer 1	New Hire	07/01/15
Grimes Jr, Terry E.	Correctional Officer 1	New Hire	07/01/15
Hairston, Lynette D.	Correctional Officer 1	New Hire	07/01/15
Higgins, Emile L.	Correctional Officer 1	Re-Hire	07/01/15
Hughes, Christopher E.	Correctional Officer 1	New Hire	07/01/15
Hutchison, Zachary B.	Correctional Officer 1	New Hire	07/01/15
Lamb, Rachel M.	Correctional Officer 1	New Hire	07/01/15
Lawson, Christopher J.	Correctional Officer 1	New Hire	07/01/15
Martinez, Michael	Correctional Officer 1	New Hire	07/01/15
Matthews, Philese D.	Correctional Officer 1	New Hire	07/01/15
Metzinger, Michael J.	Correctional Officer 1	New Hire	07/01/15
Meza, Robert C.	Correctional Officer 1	New Hire	07/01/15
Moss, Michael B.	Correctional Officer 1	New Hire	07/01/15
Paul, Wintrust R.	Correctional Officer 1	New Hire	07/01/15
Ridgeway, Heather R.	Correctional Officer 1	Re-Hire	07/01/15
Segarra, Emilio	Correctional Officer 1	New Hire	07/01/15
Smith, Annalisa N.	Correctional Officer 1	Re-Hire	07/01/15
Statler, Jason M.	Correctional Officer 1	New Hire	07/01/15
Thomas, Kenita R.	Correctional Officer 1	New Hire	07/01/15
Tuggle, Tanese M.	Correctional Officer 1	New Hire	07/01/15
Whaley, Jordan R.	Correctional Officer 1	New Hire	07/01/15
White, Ryan N.	Correctional Officer 1	New Hire	07/01/15
Williams Iv, James P.	Correctional Officer 1	New Hire	07/01/15
Womack, Xavier L.	Correctional Officer 1	New Hire	07/01/15
Howard, Rodney D.	Correctional Officer 2	Promotion	07/26/15
MacPherson, Gwendolyn S.	Correctional Officer 2	Promotion	07/26/15
Rodgers, Gary L.	Correctional Officer Lt.	Promotion	07/01/15
Rickman, Christopher D.	Correctional Officer Sergeant	Promotion	07/26/15

SOCIAL SERVICES

Ricketts, Phuong N.	Finance Manager	Department Transfer/Promotion	07/20/15
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*Department Transfer from Human Resources (Finance Officer 3, SR12) to Social Services (Finance Manager, SR14)

WATER SERVICES

O'Brien, Paul J.	Equipment Operator 2	New Hire	07/18/15
Lincoln, Alton R.	Industrial Electrician 1	New Hire	07/04/15
*Graves, Gene H.	Info Systems App Analyst 3	Dept. Transfer / Vol. Reduction In Grade	07/04/15
Haywood Jr, Marvin E.	Info Systems App Analyst 3	New Hire	07/04/15
Humel, Annette O.	Info Systems App Analyst 3	New Hire	07/18/15
^Quin II, Kevin J.	Info Systems App Analyst 3	Dept. Transfer / Class Change	07/04/15
**Bates, Thomas J.	Treatment Plant Tech 3	Demotion	07/04/15

*Department Transfer from ITS (IS Advisor 1, SR13) to Water (IS Application Analyst 3, SR12)

^Department Transfer from ITS (IS Operations Analyst 3, SR12) to Water (IS App Analyst 3, SR12)

**Demotion from Treatment Plant Shift Operator (TS9) to Treatment Plant Tech 3 (TL11)

(C) TERMINATIONS/ PENSIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DEPT</u>	<u>DATE</u>
Gaines, Kana K.	Program Specialist 1	Resignation	Arts Commission	07/02/15
Robinson, Deborah J.	Finance Officer 1	Resignation	Finance	07/08/15
Browning, Jason S.	Fire Fighter 2	Dismissal	Fire	07/14/15
Parks, Richard E.	Fire Fighter 2	Pension	Fire	07/02/15
Rhodes Sr., Clevelt	Fire Fighter 2	Pension	Fire	07/12/15
Herring, Kenneth H.	Equipment Mechanic Leader	Pension	General Services	07/17/15
Gable, Willie L.	Master Tech	Pension	General Services	06/26/15
Moseley, Jerry F.	Master Tech	Pension	General Services	06/26/15
Lawson, Dennis D.	Human Resources Analyst 3	Pension	Human Resources	07/15/15
Hirsch, Terry L.	Info Systems Media Tech 1	Resignation	ITS	07/07/15
Kimble, Robert D.	Information Systems Advisor 1	Resignation	ITS	07/17/15
Trotter, James T.	Maintenance & Repair Worker 2	Pension	Parks	07/01/15
Franks, Valencia R.	Program Coordinator	Resignation	Parks	07/06/15
Howell, Joseph L.	Program Coordinator	Resignation	Parks	07/10/15
Benton, Tranisha D.	Recreation Leader	Resignation	Parks	07/02/15
Ruth, Samuel D.	Police Officer 2	Resignation	Police	07/15/15
Nidiffer, Jeffrey B.	Police Officer 2-Fld Trng Officer	Pension	Police	07/08/15
Brothers, Rachel N.	Police Operations Assistant 2	Resignation	Police	07/03/15
Simmons, Amy D.	Police Operations Coordinator 1	Resignation	Police	07/15/15
Colson, Diane M.	Librarian 1	Resignation	Public Library	07/11/15
Harris, Chandler P.	Maintenance & Repair Worker 1	Deceased	Public Works	07/15/15
Jones Jr, Johnny W.	Sanitation Worker	Resignation	Public Works	07/17/15
Smith Jr, David W.	Correctional Officer 1	Resignation	Sheriff	06/20/15
Krzan, Joseph P.	Correctional Officer 1	Resignation	Sheriff	07/16/15
Matorana, James B.	Correctional Officer 1	Resignation	Sheriff	07/07/15
Hamilton, Melissa E.	Correctional Officer 1	Resignation	Sheriff	07/10/15
Craft, Jonathan W.	Correctional Officer 1	Resignation	Sheriff	07/02/15
Themm, Jason J.	Correctional Officer 1	Resignation	Sheriff	06/27/15
Fletcher Jr, Reuben	Correctional Officer 2	Pension	Sheriff	06/26/15
Roseberry, William E.	Correctional Officer 2	Pension	Sheriff	07/14/15
Byrd III, Jack K.	Correctional Officer 2	Dismissal	Sheriff	07/02/15
Allgood, Christopher D.	Correctional Officer Lt.	Pension	Sheriff	07/03/15
Valentin, Taylor R.	Social Worker 2	Resignation	Social Services	07/10/15
Nipper, Benjamin N.	Equipment Operator 2	Resignation	Water Services	06/26/15
Shelton, Kenneth G.	Equipment Operator 2	Resignation	Water Services	07/10/15
Mayes, Carol V.	Office Support Rep 3	Resignation	Water Services	07/03/15
Garner, Michael A.	Treatment Plant Tech 1	Resignation	Water Services	06/28/15

(D) ELIGIBILITY REGISTER REPORT

<u>CLASSIFICATION</u>	<u>DEPT</u>	<u>ON LIST</u>	<u>TYPE</u>	<u>DATE</u>	<u>ESTABLISH/ABOLISH</u>
Maintenance & Repair Worker 3	Parks	15	Open	07/01/2015	A
Library Manager 1	Library	37	Open	07/01/2015	E
Maintenance & Repair Leader 2	Public Works	6	Dept.	07/05/2015	E
Internal Auditor	Internal Audit	9	Open	07/07/2015	A
Water Maintenance Tech 2 - OHUD	Water	4	Open	07/08/2015	A
Crime Scene Tech 1	Police	220	Open	07/08/2015	A
Special Assistant to the Director	Codes Admin	74	Open	07/09/2015	E
Maintenance & Repair Worker 1	Public Works	14	Cont.	07/09/2015	E
Finance Manager	Social Services	41	Open	07/13/2015	E

(D) ELIGIBILITY REGISTER REPORT

<u>CLASSIFICATION</u>	<u>DEPT</u>	<u>ON LIST</u>	<u>TYPE</u>	<u>DATE</u>	<u>ESTABLISH/ABOLISH</u>
Emerg. Communications Center Director	ECC	4	Metro-wide /		
			Promo	07/13/15	E
IS Operations Analyst 1*	ITS	4	Dept.	07/15/15	E
Application Technician 2	General Services	48	Open	07/16/15	E
Maintenance & Repair Worker 2 - Golf	Parks	4	Open	07/16/15	A
Treatment Plant Technician 1	Water	238	Open	07/16/15	A
(A) Water Quality Analyst 3 - QA/QC	Water	6	Dept.	07/20/15	E
(B) Water Quality Analyst 3-Wet Chemistry	Water	6	Dept.	07/20/15	E
Engineer 2 - Stormwater	Water	4	Open	07/20/15	E
IS Advisor 2 - VM Administrator	ITS	1	Dept.	07/21/15	E
Administrative Assistant - PW	Public Works	123	Open	07/21/15	A
IS Division Manager - Water	Water	31	Open	07/23/15	E
Office Support Specialist 2	Water	571	Open	07/23/15	A
Office Support Specialist 2 - Water HR	Water	304	Open	07/23/15	A
Compliance Inspector 3 - PW	Public Works	4	Dept.	07/24/15	E
Finance Officer 2 - Budgets	Finance	71	Cont.	07/24/15	E
Maintenance & Repair Wkr 2 - Grounds	Parks	39	Open	07/24/15	A
Finance Officer 1 - Procurement	Finance	104	Open	07/24/15	E
Maintenance & Repair Wkr 1 - Grounds	Parks	68	Open	07/27/15	E
Mechanical Gas Inspector 1	Codes Admin	16	Cont.	07/29/15	E
IS Assistant Director - Emp Account Care	ITS	1	Dept.	07/29/15	E
Equipment Servicer	General Services	10	Open	07/29/15	E
Equipment Operator 3 - Special Oper	Public Works	32	Open	07/30/15	A
Parks & Recreation Superintendent	Parks	2	Dept.	07/30/15	A
Customer Service Field Rep 1	Public Works	69	Open	07/30/15	A
Professional Specialist - Human Relations	Human Relations	76	Open	07/30/15	E

* A Department Only register created from an existing Open Competitive register

DEPARTMENTAL ITEM**POLICE**

Item #1: Request from Police Chief Steve Anderson for Open Range Adjustment for three Deputy Police Chiefs

HUMAN RESOURCES

Human Resources Director, Veronica T. Frazier, submits the following for the Commission's consideration and appropriate action:

Item #2: Request Wavier to Extend IOD Time in accordance with Civil Service Rule 4.8 D – Period of Compensation

Item #3: Request removal of "Ban the Box" question on applications regarding criminal conviction

Item #4: Administrative Law Judge Hearing Calendar

Item #5: Human Resources Updates

Item #6: Communiqués from the public on pending hearings

Requests for ADA accommodation should be directed to the Metro Human Resources Dept. @ (615) 862-6640